



Arborist Assistant (Seasonal Contract)

About Us

Highland Pines is one of the finest seasonal and overnight campgrounds in Ontario, offering seasonal camping for trailers, overnight RV camping, as well as lakeside cabin rentals. Located on the shores of scenic Lake Belwood, outside Fergus, our campgrounds are easily accessible from anywhere in the GTA. We offer world-class facilities and amenities for over 800 campsites located on 350 acres of land.

Pine Meadows Retirement Community is an active adult retirement community of 195 homes with approximately 360 residents who have discovered this is “the place to be”. Pine Meadows is a unique community design offering plenty of green space, privacy and amenities.

Job Summary

The Arborist Assistant, under the direction of the Maintenance Manager and Lead Arborist, will primarily be responsible to manage tree health and related hazards. This position will operate power and manual equipment and/or tools. The Arborist Assistant must possess a minimum of one year of experience in a related field and the ability to prioritize and manage conflicting demands. A strong focus on health and safety and customer service are required.

Job Duties

- Support the Lead Arborist in all day-to-day initiatives
- Identify and evaluate trees for disease and pest problems, and perform treatments as needed
- Assess trees for risk and prune trees to maintain health and improve the structure
- Support trees and breaking branches by securing cables and braces
- Remove trees and perform stump grinding as needed
- Operate power and manual equipment and/or tools such as tractor, chipper, stump grinder/cutter, and any other types of equipment/tools as required
- Interact with customers in the campground and retirement community; answer questions or explain tasks being undertaken

Job Requirements

- Minimum of one year of experience in a related field
- High school diploma, GED, or equivalent required
- Certificate in Urban Arboriculture from an accredited Ontario College an asset
- Working at heights / aerial platform training certifications an asset
- Strong health and safety focus and acumen required
- Ability to prioritize and manage conflicting demands; demonstrated time management skills



- Strong interpersonal skills with a focus on customer service
- Ability to work individually as well as part of a team
- Ability to receive direction and accept feedback
- Strong communication skills, both verbal and written
- High level of integrity and work ethic
- Valid driver's license with a clean driving abstract

Hours of Work

- 40 hours per week
- 8:00am – 4:30pm Monday to Friday
- Seasonal contract April through November each year

Competencies

- Adaptability
- Commitment to Health and Safety
- Organization
- Resourceful
- Time Management
- Communications

Work Conditions

- Exposure to hazards associated with the industry/trade
- Extended periods of stooping, bending, and kneeling
- Lifting, moving, or manipulating heavy objects
- Working in an environment subject to frequent temperature changes
- Dedicated work within a 350+ acre property consisting of approximately 850 campsites, 195 homes, and common areas

Highland Pines Campground and Pine Meadows Retirement Community offer competitive compensation and career advancement opportunities.

Highland Pines Campground & Pine Meadows strive to ensure that our employment practices are free from direct and indirect discrimination and are committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, Highland Pines Campground & Pine Meadows will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

Qualified applicants should contact **Dana Burdenuk** at admin@pinemeadows.ca

For more information, please visit our websites at www.highlandpines.com and www.pinemeadows.ca